



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

24 April 2023

MS. JEAN CERTEZA

Sales Executive
ROCKWOOD CONSUMER GOODS TRADING
Zone 4, San Vicente, Pili
Camarines Sur
Email: rockwoodconsumer@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058698-JBO

Dear **Ms. Certeza**:

Pursuant to Purchase Order No. **058698-JBO** in the total amount of **₱ 17,100.00** for the **Supply and Delivery of Ink Cartridges for HP Officejet Pro 7740** intended for the **Office of the President** under PR No. **HO-CEO23-003 (Item Nos. 1 - 4)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

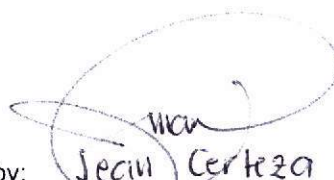
Very truly yours,


FERNANDO MARTIN Y. ROXAS
President & CEO

Cf:

Mr. A. P. Japon – Vice President, Admin & Finance
Mr. R. A. Villarín – Manager, Logistics Dept.
Ms. J. F. Ramos – CSS-C, OPCEO

Received and Acknowledged by:


Jean Certeza

Authorized Representative

Date: April 25, 2023

